

**OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME**

REPORT OF THE SCRUTINY OFFICER

**1. SUMMARY**

- 1.1 This report invites the Committee to consider its work programme for 2013/14 and beyond.

**2. RECOMMENDATIONS**

- 2.1 The Committee is asked to:
- a) review the Committee's existing work programme for 2013/14 at **Appendix A** in conjunction with the Forward Plan at **Appendix B**.
  - b) decide which topics to ask Cllr Lynda Needham to address in March;
  - c) Discuss the scope for the task and finish group on partnership working with Jobcentre Plus;

**3. REASONS FOR RECOMMENDATIONS**

- 3.1 To enable the Overview and Scrutiny Committee to plan its workload effectively.

**4. ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 None.

**5. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS**

- 5.1 None.

**6. FORWARD PLAN**

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

**7. PROGRAMME FOR COMMITTEE MEETINGS**

- 7.1 The existing work programme is attached at **Appendix A** and the Forward Plan for 23 December 2013 is at **Appendix B**. The Committee is invited to consider which items to scrutinise at its meeting in March 2014 and beyond.
- 7.2 The Leader of the Council Cllr Lynda Needham is due to attend in March. The Committee is asked to choose which topics they would like the Leader to address.

## **8. TASK AND FINISH GROUPS**

- 8.1 The task and finish group on **the Council's website and Citrix connection** held its first meeting on 11 December where it considered the Council's website and made a number of recommendations. The second meeting which will look at the Council's Citrix connection will take place on 27 January. A report should be ready for the Committee's consideration in March.
- 8.2 At its previous meeting, the Committee decided to scrutinise **partnership working with Jobcentre Plus** as its next topic. This will probably take place in early April.
- 8.3 There has not been time to prepare a draft scope, so the Scrutiny Officer will discuss the possible areas for the review to cover with the Committee at the meeting.

## **9. LEGAL IMPLICATIONS**

- 9.1 None.

## **10. FINANCIAL AND RISK IMPLICATIONS**

- 10.1 None.

## **11. HUMAN RESOURCE IMPLICATIONS**

- 11.1 None.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 The Equality Act 2010 came into force on the 1 October 2010, a major piece of legislation. The Act also created a new Public Sector Equality Duty, which came into force on the 5 April 2011. There is a general duty, described below, that public bodies must meet, and this is underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions: give due regard to the need to eliminate discrimination, harassment and victimisation; advance equality of opportunity; and foster good relations between those who share a protected characteristic and those who do not.

- 12.3 There are no equalities implications arising from this report.

## **13. SOCIAL VALUE IMPLICATIONS**

- 13.1 There are no social value implications arising from this report.

## **14. CONTACT OFFICERS**

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## **15. APPENDICES**

- 15.1 Appendix A – Work Programme for Committee Meetings  
15.2 Appendix B - Forward Plan for 23 December 2014